

Submit by: Assemblymembers  
SULLIVAN, Abney.  
Fairclough, Meyer, Taylor.  
Tesché, Tremaine

Prepared by: Department of Law  
For reading: JULY 18, 2000

CLERK'S OFFICE  
APPROVED

Date: 8-15-00

ANCHORAGE, ALASKA  
AO NO. 2000- 121

AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY AMENDING MUNICIPAL CODE  
SECTION 2.30.030 TO CHANGE THE ORDER OF BUSINESS AT REGULAR ASSEMBLY MEETINGS  
AND TO REMOVE PROVISIONS REGARDING TIME SENSITIVE ITEMS

THE ANCHORAGE ASSEMBLY ORDAINS:

**Section 1.** Anchorage Municipal Code subsection 2.30.030I is hereby amended to read as follows and  
subsection 2.30.030J is hereby repealed (*the remainder of the section is not affected and therefore not set out*):

**2.30.030      Meetings.**

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The order of business at all regular meetings of the assembly shall be as follows:

- 1      Call to order.
2.      Roll call.
3.      Pledge of allegiance.
- 4      Minutes of previous meetings.
- 5      Mayor's report.
- 6      Addendum to agenda.
7.      Consent agenda.
  - a.      Bid awards.
  - b.      Ordinances and resolutions for introduction.
  - c      Resolutions for action
  - d.      New business.
  - e.      Information and reports.
- 8      Regular agenda.

[A. TIME CRITICAL ITEMS.]

a.[B Bid awards.

b.[C. Ordinances and resolutions for introduction.

c.[D.] Resolutions for action.

d.[E. New business.

e.[F.] Information and reports.

9. Old business and unfinished action on public hearing items.

10. Appearance requests (shall begin no earlier than 6:00 p.m. and no later than 7:00 p.m.)

11. Continued public hearings (shall begin no earlier than 6:00 p.m. and no later than 7:30 p.m.).

12. New public hearings (shall begin no earlier than 6:00 p.m. and end no later than 10:30 p.m. provided, however, by two-thirds vote of the assembly, public hearings may continue past 10:30 p.m. until adjournment).

13. Board of adjustment/assembly appeals.

14. Special orders.

15. Unfinished agenda. [ASSEMBLY COMMENTS.]

16. Audience participation. [UNFINISHED AGENDA.]

17. Assembly comments. [AUDIENCE PARTICIPATION.]

18. Executive sessions.

19. Adjournment, which shall be promptly at 11:00 p.m.; provided, however, by three-quarters vote of the assembly, adjournment and business before the assembly may be continued past 11:00 p.m. until 12:00 midnight.

[J. TIME CRITICAL AGENDA ITEMS.

1. FOR EACH ITEM BEING PLACED ON THE ASSEMBLY AGENDA WHICH IS TIME CRITICAL, AS DETERMINED BY THE ITEM'S SPONSOR, THE SPONSOR SHALL NOTIFY THE MUNICIPAL CLERK AND PROVIDE A SHORT EXPLANATION OF THE TIME CRITICAL NATURE IN SECTION 5 OF THE ITEM'S AGENDA DOCUMENT CONTROL SHEET (SPECIAL INSTRUCTIONS/COMMENTS). THE MUNICIPAL CLERK SHALL THEN ANNOTATE THE ITEM ON THE ASSEMBLY AGENDA AS "(TIME

CRITICAL)."

2. FOR THOSE AGENDA ITEMS PULLED FROM THE CONSENT AGENDA AND TRANSFERRED TO THE REGULAR AGENDA, THE ASSEMBLY SHALL FIRST ADDRESS ALL THE TIME CRITICAL ITEMS UNDER SECTION 8.A. OF THE REGULAR AGENDA PRIOR TO NON-TIME CRITICAL ITEMS, UNLESS OTHERWISE DESIGNATED BY THE ASSEMBLY.]

(AO No. 13-75; AO No. 61-75; AO No. 242-76; AO No. 78-49; AO No. 79-137; AO No. 82-140; AO No. 83-120(S); AO No. 83-211; AO No. 84-55; AO No. 84-86; AO No. 84-224; AO No. 84-249; AO No. 85-15; AO No. 85-54; AO No. 85-15(S); AO No. 86-62; AO No. 86-151; AO No. 87-12; AO No. 88-164; AO No. 89-15, 4-1-89; AO No. 90-154(S); AO No. 91-25; AO No. 91-178(S); AO No. 92-107(S); AO No. 94-76, § 1, 5-3-94; AO No. 94-132(S), § 4, 8-25-94; AO No. 94-177(S), § 1, 10-27-94; AO No. 95-130, § 1, 6-6-95; AO No. 95-83(S-1), §§ 1-3, 1-9-96; AO No. 96-22, § 3, 2-6-96; AO No. 96-92, § 1, 6-25-96; AO No. 97-19, § 2, 2-11-97; AO No. 98-161, § 1, 10-20-98)

**Section 2.** This ordinance shall become effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 15<sup>th</sup> day of August, 2000.

  
Chair of the Assembly

ATTEST:

  
Municipal Clerk



MUNICIPALITY OF ANCHORAGE  
OFFICE OF THE MUNICIPAL ATTORNEY

MEMORANDUM

**DATE:** November , 2000

**TO:** Lejane Ferguson, Municipal Clerk

**THRU:** William A. Greene, Municipal Attorney

**FROM:** Dennis A. Wheeler, Assistant Municipal Attorney

**SUBJECT:** Continued public hearings

Pursuant to AO 96-92, agenda item 11 is to begin no later than 7:00 p.m. Please update your agenda forms accordingly. The correction will not show up in the published versions of the Municipal Code until MA11 is completed (expected by December, 2000). However, the ordinance is currently effective and must be followed.



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

NO. AM 714-2000

Meeting Date: JULY 18, 2000

**From:** Assemblymember Sullivan

**Subject:** Amending AMC Section 2.30.030, Regarding the Order of Business  
at Assembly Meetings

Public input is critical to the Assembly's decisionmaking process. Currently, the Assembly meeting agenda offers three opportunities for individuals to access and speak to their Assemblymembers: appearance requests, public hearings and audience participation. Appearance requests are arranged in advance through the Clerk's Office, with specific speakers and topics, and are heard between 6:00 p.m. and 7:00 p.m. Public hearings are held on those items requiring such a hearing and the hearings must start no later than 7:30 p.m. Audience participation is held near the end of the agenda, and the public can address the Assembly on any topic without any pre-arrangements.

The "Audience participation" portion of the Assembly agenda is currently listed behind "Special orders", "Assembly comments", and "Unfinished business". Given this order of business, on many occasions, the Assembly never gets to audience participation prior to adjournment.

The Assembly should make every effort to ensure that the "Audience participation" portion of its agenda is held. To assist in this effort, this proposed ordinance changes the order of business at Assembly meetings by moving "Audience participation" before "Assembly comments".

Also, this proposed ordinance moves "Unfinished agenda" before "Audience participation" and "Assembly comments"; adds a clarifying note that new public hearings will begin no earlier than 6:00 p.m. (requested by the Municipal Clerk's Office); and removes provisions regarding time sensitive items.

Approval of this ordinance is recommended.

Respectfully submitted:

  
Dan Sullivan

Assemblymember

**MUNICIPALITY OF ANCHORAGE**  
**Summary of Economic Effects - General Government**

**AO Number:** 2000-121

**Title:** Order of Business at Assembly Meetings

**Sponsor:** Assemblymember Sullivan

**Preparing Agency:** Assembly Office

**Others Affected:** Clerk's Office

**CHANGES IN EXPENDITURE AND REVENUES (Thousands of Dollars)**

<b>Operating Expenditures</b>	<b>FY 94</b>	<b>FY 95</b>	<b>FY 96</b>	<b>FY 97</b>	<b>FY 98</b>
1000 Personal Services					
2000 Supplies					
3000 Other Services					
4000 Debt Service					
5000 Capital Outlay					
<b>TOTAL DIRECT COSTS:</b>					

<b>ADD: 6000 Charge from Others</b>					
<b>LESS: 7000 Charge to Others</b>					
<b>FUNCTION COSTS:</b>					

<b>REVENUES:</b>					
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<b>CAPITAL:</b>					

<b>POSITIONS: FT/PT and Temp.</b>					

**Public Sector Economic Effects:**

No public sector economic effects.

*Page 2*

*Private Sector Economic Effects.*

*No private sector economic effects.*

*Prepared by: Greg Moyer*  
*Date: 7-12-00*

*Telephone: 343-4755*

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**Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
AGENDA DOCUMENT CONTROL SHEET**

A0 2000 - 121

<b>1</b>	SUBJECT OF AGENDA DOCUMENT	DATE PREPARED 7-12-00
	Revising AMC 2.30.030, Changing Order of Business @ Regular Assembly Meetings	INDICATE DOCUMENTS ATTACHED
		A0, AM, SEE
<b>2</b>	DEPARTMENT NAME Assembly	DIRECTOR'S NAME
<b>3</b>	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY	HIS/HER PHONE NUMBER
<b>4</b>	COORDINATED WITH AND REVIEWED BY	INITIALS
		DATE
	Mayor	
	Municipal Clerk	
	Municipal Attorney	
	Employee Relations Director	
	Municipal Manager	
	Finance	
	Community Development and Planning	
	Property and Facility Management	
	Management Information Systems	
	Office of Management and Budget	
	Purchasing	
	Operations Manager	
	Cultural and Recreational Services	
	Fire	
	Health and Human Services	
	Police	
	Public Works	
	Transit	
	Merrill Field (Airport)	
	Municipal Light and Power	
	Anchorage Water and Wastewater	
	Port	
	Solid Waste Services	
<b>5</b>	SPECIAL INSTRUCTIONS/COMMENTS	
	T. B. Introduction	
<b>6</b>	ASSEMBLY MEETING DATE 7-18-00	<b>7</b>
		PUBLIC HEARING DATE REQUESTED 8-15-00

**RECEIVED**  
 Office of Municipal Clerk  
 JUL 12 2000  
 P.O. Box 196650  
 Anchorage, AK 99519-6650